



Northeastern Regional Association of State Agricultural Experiment Station Directors

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Many thanks to our colleagues at WVU and to the planning committee for a meaningful and engaging NEED/NERA/AHS/CARET joint summer meeting!

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*Action items:*

- During the summer meeting, we discussed preparation of McIntire-Stennis budgets that comply with the new budget expectations. Bill Miller shares the following explanation that he provides to UMASS faculty investigators:

**Projected Budget Information for McIntire Stennis Proposal Submissions:** A new requirement from NIFA is that all McIntire-Stennis proposal submissions must include a proposed budget outline that will allow the National Program leader who reviews and approves all proposed projects to “evaluate the return on investment.” I expect it may be difficult to assemble an accurate budget outline for your proposal, especially if you are not yet aware of the amount and duration of the funds your department head plans to commit to your project. In addition, the National Program Leader for McIntire-Stennis has stated that the proposed budget should encompass ALL funds associated with the project, including those that will be leveraged from other sources. Given these substantial ambiguities, I recommend you first check with your department head about the support they intend to provide and then create a budget based on your best, reasonable estimates.

The budget can be fairly brief and should be attached as an appendix to your final proposal. Include a table with proposed or anticipated expenditures in 3 categories (personnel, material and supplies and travel) for each year the project will be active. Below the table include a short narrative that explains/justifies the expenditures in each category as they relate to the implementation of the proposed project.

- Gary Thompson has shared slides on Time and Effort Reporting, as presented by Maggie Ewell of NIFA and Tim Nesbitt of New Mexico State University at the 2017 NERAOC meeting. [Click here to view the slides](#), which are posted on the Summer Meeting docs page.

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*Reminders:*

- All documents from the Summer Meeting will remain hosted at <http://www.nerasaes.org/2017-summer-meeting-docs>.

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*Informational items:*

- University of Maryland Extension is seeking to fill an Extension agent position (Energy Conservation and Technology Specialist.). See <http://www.nerasaes.org/employment-opportunities>.
- The University of Maine is reposting two Cooperative Extension positions, one in

the Franklin County Office, ME and the other in Knox-Lincoln County Office, ME.  
See <http://www.nerasaes.org/employment-opportunities>.

- The University of Guam is seeking an Associate Director for the Cooperative Extension Service. See <http://www.nerasaes.org/employment-opportunities>.



Northeastern Regional Association of State Agricultural Experiment Station Directors (NERA)

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