Northeastern Supplement to the Guidelines for Multistate Research Activities Revisions Explanation

September 28, 2022

At the NERA business meeting of June 7, 2022 in Portland, ME, NERA Directors recommended that a set of revisions be made to the Northeastern Supplement to the Guidelines for Multistate Research Activities ([last revised August 2018](#)). The NERA Office of the Executive Director went through the guidelines closely and made a number of revisions to the document for review by the Northeast Multistate Activities Committee at its meeting on September 16, 2022. Major changes to the guidelines include:

- **Changes to proposal submission requirements.**
    - The "Request to Write" step was eliminated. Multistate writing/technical teams are advised to submit full proposal drafts up front, along with a statement of support from two NERA AES Directors and a list of prospective participants.
- **Changes in language to reflect NIMSS user experience and tie multistate activities language to NIMSS processes.**
- **Clarified roles, responsibilities, and action steps to reflect current practices**
    - Expanded definition of AA roles and responsibilities.
    - Expanded definition of Regional System Administrator.
    - Newly defined role of Project Editors (technical/writing team).
    - Revised peer review process language.
- **NERA's final approval on multistate activities is now reflected in the document.**

The MAC approved a motion at its recent meeting to recommend to NERA Directors, the approval of the revised guidelines document. Voting will take place at the NERA business meeting on September 28, 2022. This formal vote by NERA Directors, if affirmative, will immediately activate the Northeastern Supplement to the Guidelines for Multistate Research Activities (2022) as the official version of the document. Shortly thereafter, the NERA Office of the Executive Director will communicate with all new/renewing multistate teams to explain the new proposal submission requirements and workflow.